

INTRODUCTION

Heritage On The Hill is part of the Heritage Leisure Group and owned by the **Bartella family**; set in the village of Margaretting midway between Chelmsford & Brentwood and easily accessed from the A12 and surrounding routes. The buildings within *Heritage On The Hill* are set in 9 acres of beautifully landscaped gardens with ample free car parking on site.

The site incorporates, at the top of the hill, the **Best Western Ivy Hill**; a lovingly converted Victorian country house which has been sympathetically extended to provide 33 en-suite bedrooms, the Ivy Restaurant and four main function rooms known as The Margaretting Suite, The Ivy Suite, The Conservatory and The Highwood Room.

Also on the site, towards the bottom of the hill, is **Furze Hill** a large, self-contained, first floor function suite which was refurbished in 2008, giving it a much more modern and inviting feel. There is also an independently owned ground floor restaurant known as **Bartellas**.

Our areas have been designed with maximum accessibility for all in mind, this is therefore the perfect place to hold your Wedding, Birthday Celebration, Christening, Renewal of Vows, Civil Ceremony, Business Conference, Lunch Party; to name but a few – whatever the occasion we can accommodate you.

WEDDINGS & FUNCTIONS

We have numerous function rooms and suites available, enabling you to host your party, wedding or other event with us; with minimum numbers from just 10 people in our Conservatory up to a maximum of 250 people in our combined Ivy & Margaretting Suites. All of our suites enjoy access to the gardens and surrounding grounds; perfect for that picture to remember!

Our Management Team will be pleased to meet with you and show you around the beautiful and extensive facilities we have on offer; together with providing you a quotation, detailing your requirements. We are always happy to assist in providing the best configuration of, both rooms and menus for your event.

Please view our **Function & Wedding Room Hire Charges** for further details.

Should you and your guests wish to stay overnight with us following your event, we would be pleased to offer you a special bedroom rate; please ask for details

CIVIL CEREMONIES

It is possible to hold Civil Ceremonies at *Heritage On The Hill* within any suite and on any day of the week. These may take the form of Civil Marriages, Renewal of Vows, Naming, Commitment and Civil Partnership Ceremonies. For details of the availability, capacity and seating arrangements in our rooms please speak to one of our Management Team.

Please refer to our **Wedding Ceremony & Optional Additional Room Use Charges** leaflet for further details.

THE IVY RESTAURANT & FUNCTION ROOMS

The Ivy Restaurant offers the highest standard of both Food and Wine in light and modern surroundings thanks to a complete refurbishment early in 2010. The menu is based on the freshest and finest ingredients sourced, where possible, from local suppliers.

We do not automatically reserve tables in the restaurant for residents so to avoid disappointment please enquire with Reception in advance.

PRIVATE VENUE HIRE

It is possible to hire the Furze Hill Suite on a Room Hire basis only. The hire charges are priced according to the day of the week and include a duty manager and a staffed bar, along with use of our tables and chairs. Use of our Kitchens is also available, at an extra charge, as are hire of cutlery, crockery, glassware, table linen and waiting staff.

Please enquire for further details.

INFORMAL AFTERNOON FUNCTIONS

Christenings and other private afternoon functions can be catered for at *Heritage On The Hill* with reasonably priced Finger & Fork Buffet menus.

Please refer to our *Buffet Menus and Memorable Occasions* leaflets for further details.

MEETINGS & CONFERENCES

For those important Board meetings or seminars our conference facilities provide the perfect 'away from the office' base that is conducive to achieving results. With flexibility of layouts and access to modern equipment, backed up by a service that is discretion personified, our main aim is to ensure the smooth running of all your business requirements.

All of our function rooms and bedrooms have free Wi-Fi access.

Please refer to our *Conference Information* leaflet for further details.

THE HOTEL

The Best Western Ivy Hill hotel has 33 en-suite bedrooms and is set in nine acres of beautifully matured gardens. The hotel is ideally situated in the village of Margaretting, which is in the heart of Essex, midway between Brentwood and the County Town of Chelmsford. The proximity of the major trunk routes, the A12 and M25, as well as London's third airport Stansted, makes the Best Western Ivy Hill hotel, and indeed the whole *Heritage On The Hill* site an excellent base for both local and national businesses.

All of the hotels bedrooms offer far more than you would expect from a 3 Star hotel, an extensive refurbishment programme was carried out in 2009 to give them all a contemporary and luxurious new look.

For that special occasion there are two Feature rooms and a spectacular Bridal Suite to choose from, beautifully furnished and with their own character.

BARTELLAS

Bartellas was opened in 2007 and is owned and run by Ian Eldridge. The food served is suitable for all the family and for any occasion, with something to tempt everyone; great pizza, delicious pasta and a range of sophisticated starters, main dishes and desserts. *Bartellas* is open 7 days a, reservations are advised and can be made direct on 01277-355021. Visit the *Bartellas* website at www.bartellas.com.

The following menus are suggestions, which we believe offer a balanced range to suit all tastes. We would be delighted to discuss your exact requirements with you and 'mix & match' to produce a personalised selection, along with satisfying any special dietary needs. If you wish to take a 'Traditional Roast' we are also happy to offer alternatives to the dishes listed below

MENU 1*

Chicken Liver Parfait and Toasted Brioche
with Cumberland & Thyme Sauce

Fillet of Salmon with a
Spinach & White Wine Sauce

Lemon Tart with a Blackcurrant Coulis

Coffee & Mints

£29.00**MENU 3**

Salad of Vine Tomatoes & Mozzarella
with a Basil Dressing

Supreme of Chicken with a
Wild Mushroom Velouté

Chantilly Tuille Basket with a
Mixed Berry Compote

Coffee & Mints

£31.00**MENU 5**

Salad of Prawns & Rocket
with a Red Pepper Mayonnaise

Crispy Breast of Duck with a
Port & Cherry Jus

Passion Fruit Mousse
with Raspberry & Vanilla Tuille

Coffee & Mints

£35.00**MENU 2***

Seasonal Melon with
Cherry & Orange Syrup

Roast Loin of Pork with
a Honey & Mustard Gravy

Dark Chocolate Brownie with
White Chocolate Sauce

Coffee & Mints

£30.00**MENU 4**

Smoked Chicken Caesar Salad
with Pancetta & Croutons

Roast Leg of Lamb
with a Rosemary & Redcurrant Jus

Eton Mess Cheesecake

Coffee & Mints

£32.00**MENU 6**

Trio of Smoked Fish with Mixed Leaves and
Caper & Chervil Mayonnaise

Tournedos of Beef with a
Brandy & Green Peppercorn Sauce

Orange & Chocolate Torte
with a Cointreau Syrup

Coffee & Mints

£37.00**MENU DISCOUNT OFFER**

Should you wish to arrange your function on a day *other* than a Saturday
we are happy to discount our menus accordingly;

Sunday & Friday Functions – Menus 1 – 8, plus Decorated Buffets; **Less £4.00 per person**

Monday to Thursday Functions – Menus 1 – 8, plus Decorated Buffets; **Less £6.00 per person**

Not valid in December.

*Available as part of Heavenly Weddings package

ADDITIONAL COURSE OPTIONS

(Available when served for the complete party only)

CANAPÉS ~ £4.00 per person
Chef's Selection of Hot and Cold Canapés
(4 Canapés per person)

SORBET COURSE ~ £3.50 per person
Champagne, Lemon & Lime, Blackcurrant,
Raspberry or Passion Fruit

SOUP COURSE ~ £3.50 per person
Roast Tomato & Basil, French Onion, Minestrone
Leek & Potato or Cream of Wild Mushroom

CHEESEBOARD ~ £4.00 per person
Selection of British Cheeses
with Celery, Grapes & Biscuits

VEGETARIAN OPTIONS

Aubergine Lasagne with a Dolcelatte Rarebit

Sunblushed Tomato & Gruyere Tart

Char-grilled Vegetable Towers with Mozzarella
& a Light Pesto Sauce

Roasted Mediterranean Vegetable Risotto

*Please select one of the above dishes as a
Vegetarian Main Course for all your guests*

CHILDREN'S MENU

Available for Children up to 10 years old.

Chicken Goujons & French Fries

Fish Goujons & French Fries

Spaghetti Bolognese

Pizza Margherita

£15.00 per Child

*Please select one of the above dishes as a
Main Course for all the Children. This menu includes Melon
as a Starter & Ice Cream as Dessert*

DRINKS PACKAGES

To any of the enclosed menus we would be happy to add a Drinks Package, which consists of;
1 Reception Drink, $\frac{1}{3}$ of a Bottle of Wine with the meal and a glass of Sparkling Wine or Champagne for the Toast
Canapés may be served with the Reception Drinks ~ please see above

Drinks Package 1*
@ £15.00 per person
Sangria
& Non-Alcoholic Fruit Cocktail
House White & Red Wine
House Sparkling Wine

*Supplement for a
2nd Reception Drink
£3.00 per person*

Drinks Package 2
@ £17.00 per person
Bucks Fizz
& Non-Alcoholic Fruit Cocktail
Chilean Sauvignon Blanc &
Merlot
House Premium Sparkling Wine

*Supplement for a
2nd Reception Drink
£3.50 per person*

Drinks Package 3
@ £19.00 per person
Pimms with Lemonade
& Non-Alcoholic Fruit Cocktail
Australian Chardonnay
& Shiraz
House Champagne

*Supplement for a
2nd Reception Drink
£4.00 per person*

Child's Drinks Package @ £9.00 per Child
Includes soft drinks at Reception and during meal

To be read in conjunction with our Terms & Conditions.
All of our prices include VAT at the current rate unless stated otherwise.
A 10% Service Charge will be added to the total bill for food and drink.
Prices valid until 31st December 2010 but subject to change without notice.

*Available as part of Heavenly Weddings package

DECORATED BUFFET MENUS

COLD CENTRE PIECES

Poached Dressed Salmon
Roast Sirloin of Beef
Honey Roasted Ham
Trio of Smoked Fish
Coronation Chicken
Crown of Turkey

SALADS

Potato, Fine Bean & Sesame Seed
Cucumber & Minted Yoghurt
Red Pepper & Pesto Pasta
Tomato, Basil & Olive
Mixed Green Leaf
Coleslaw

HOT ACCOMPANIMENTS

Roast Vegetable Cous-Cous
Cheese Croquette Potatoes
Dauphinoise Potatoes
Minted New Potatoes
Vegetable Kebabs
Savoury Rice

PRICES

2 Centre Pieces, 2 Salads, 2 Accompaniments, Starter, Dessert & Coffee	@ £29.00 per person*
3 Centre Pieces, 3 Salads, 3 Accompaniments, Starter, Dessert & Coffee	@ £31.00 per person
4 Centre Pieces, 3 Salads, 3 Accompaniments, Starter, Dessert & Coffee	@ £34.00 per person
4 Centre Pieces, 4 Salads, 4 Accompaniments, Starter, Dessert & Coffee	@ £36.00 per person

Any Starter and Dessert may be chosen from our Wedding & Function Menus
Numbers 1 - 3 within the above prices for Decorated Buffets.

For any choices made from our Menu Numbers 4 - 6 an additional charge of £2.00 per person, per course is made.

Please Note: The minimum number for Decorated Buffet Menus is 50 guests

FORK BUFFET MENUS

We appreciate that for certain types of occasion you may wish for something less formal.
These menus are produced with this in mind, enabling you to offer your guests a wide range of dishes,
served in the same elegant surroundings, but in an informal manner.

We are very happy to suggest both alternative and additional dishes, likewise Coffee may be added to these menus for
an additional charge of £2.00 per person.

Please Note: The minimum number for Fork Buffet Menus is 30 guests

MENU 7*

Chinese Spare Ribs
Roasted Vegetable Lasagne
Crayfish, Lemon & Dill Vol-au-Vents
Chicken with a Mushroom & Tarragon Sauce
Minted Lamb Kebabs with a Redcurrant Glaze

Mixed Salads
Savoury Vegetable Rice
Curly Fries with a Spicy Salsa

Selection of Finger Desserts

£26.00

MENU 8

Beef Stroganoff
Duck & Hoi Sin Pancakes
Vegetable Kebabs in a Pesto Dressing
Crispy Breaded Prawns with a Spicy Dip
Chicken in a Red Pepper & White Wine Sauce

Mixed Salads
Minted New Potatoes
Savoury Vegetable Rice

Selection of Finger Desserts

£29.00

*Available as part of Heavenly Weddings package

EVENING BUFFET MENUS

These Menus are designed only to be used as an Evening Supper Buffet following a Wedding Breakfast

As ever, our Management will be pleased to discuss the Buffet Menu contents and will be happy to 'mix and match' to achieve the exact style of buffet you require; please see below for a number of optional extras.

MENU A*

Parma Ham & Sunblush Tomato Crostinis
Sausages in a Honey & Mustard Glaze
Crispy Curly Fries with Spicy Salsa
Assorted Filled Baguettes
Vegetable Spring Rolls
Margherita Pizza

£10.00 per person

MENU B

Spicy Wedges with Sour Cream & Chive Cream
Chicken Goujons with a Barbecue Sauce
Crudités with Cheese Straws & Dips
Crispy Prawns with Chilli Dressing
Sweet & Sour Pork Kebabs
Assorted Filled Baguettes

£12.00 per person

Any of the following may be added to the above Evening Buffet Menus at a cost of **£1.00** per item, per person

Mozzarella Melts
Stuffed Vol-au-Vents
Minted Lamb Kebabs

Mini Burgers in Buns
Chinese Spare Ribs
Sausage Rolls

Savoury Vegetable Samosas
Coriander & Lime Chicken Kebabs
Plaice Goujons & Tartare Sauce

A selection of Finger Desserts can be added to the above Buffet Menus at a cost of **£3.00** per person, as can Coffee & Tea at an extra cost of **£2.00** per person. All extras must be provided for the whole party.

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All of our prices include VAT at the current rate unless stated otherwise.
A 10% Service Charge will be added to the total bill for food and drink.
Prices valid until 31st December 2010 but subject to change without notice.

*Available as part of Heavenly Weddings package

BEST WESTERN IVY HILL & FURZE HILL
MARGARETTING, CHELMSFORD, ESSEX CM4 0EH
Reservations & General Enquiries: (01277) 353040 Function & Conference Office: (01277) 355111 Fax: (01277) 355038
sales@ivyhillhotel.co.uk and/or sales@furzehillbanqueting.co.uk
www.heritageleisure.co.uk

For Weddings that occupy one of our self contained function suites throughout the *afternoon and evening* we offer these venues priced according to the day of the week;

HIGH SEASON CHARGE

MAY, JUNE, JULY, AUGUST & SEPTEMBER (DECEMBER POA)

VENUE	DAY OF FUNCTION	MINIMUM NUMBERS & CAPACITY	ROOM HIRE
Margaretting Suite	Saturday	85 – 160	£1100.00
	Friday & Sunday	75 – 160	£900.00
	Monday - Thursday	65 – 160	£500.00

Hire of the Margaretting Suite includes free use of the Highwood room as a Wedding Ceremony Venue only

Furze Hill Suite	Saturday	70 – 140	£900.00
	Friday & Sunday	60 – 140	£500.00
	Monday - Thursday	50 – 140	£300.00

Hire of the Furze Hill Suite includes free use of part of the room as a Wedding Ceremony Venue, dependent on numbers

Ivy Suite	Friday & Saturday	40 – 70	£500.00
	Monday - Thursday & Sunday	N/A	N/A

Hire of the Ivy Suite includes free use of one of the Ivy rooms as a Wedding Ceremony Venue, dependent on numbers

LOW SEASON CHARGES

JANUARY, FEBRUARY, MARCH, APRIL, OCTOBER & NOVEMBER

VENUE	DAY OF FUNCTION	MINIMUM NUMBERS & CAPACITY	ROOM HIRE
Margaretting Suite	Saturday	75 – 160	£850.00
	Friday & Sunday	65 – 160	£650.00
	Monday - Thursday	55 – 160	£300.00

Hire of the Margaretting Suite includes free use of the Highwood room as a Wedding Ceremony Venue only

Furze Hill Suite	Saturday	60 – 140	£650.00
	Friday & Sunday	50 – 140	£350.00
	Monday - Thursday	40 – 140	No Charge

Hire of the Furze Hill Suite includes free use of part of the room as a Wedding Ceremony Venue, dependent on numbers

Ivy Suite	Friday & Saturday	40 – 70	£350.00
	Monday - Thursday & Sunday	N/A	N/A

Hire of the Ivy Suite includes free use of one of the Ivy rooms as a Wedding Ceremony Venue, dependent on numbers

To be read in conjunction with our Terms & Conditions.

All of our prices include VAT at the current rate unless stated otherwise.

The Ivy Suite refers to Ivy 1 & Ivy 2 but *excludes* the Restaurant.

Prices valid until 31st December 2010 but subject to change without notice.

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WEDDING CEREMONY & OPTIONAL ADDITIONAL ROOM USE CHARGES

We appreciate that often the style of a function or the numbers attending, may require use of additional areas. The design of our buildings allows us to offer the use of supplementary rooms to enhance your occasion and provide total flexibility. Please see the options and the additional charges below.

Highwood Room ~ Wedding Ceremony Hire (<i>From Guest arrival to the seating of the Function</i>) Available for up to 100 guests standing or 60 guests seated. <i>For Wedding Receptions taking place in the Margaretting Suite ONLY.</i>	Included in the Room Hire Charge
Furze Hill ~ Wedding Ceremony Hire Available for up to 100 guests standing or 60 guests seated utilising part of the Room. <i>For Wedding Receptions taking place in the Furze Hill Suite ONLY.</i>	Included in the Room Hire Charge
Ivy Suite ~ Wedding Ceremony Hire Available for up to 50 guests, with a maximum of 20 guests seated, utilising <i>one</i> of the Ivy Rooms only. <i>For Wedding Receptions taking place in the Ivy Suite ONLY.</i>	Included in the Room Hire Charge
Highwood Room ~ Additional Use (<i>7.00pm to end of Function</i>) Available during your function for additional seating or children's entertainment. <i>For Wedding Receptions taking place in the Margaretting Suite ONLY.</i>	£ 250.00
Ivy Restaurant ~ Wedding Ceremony Hire (<i>From Guest arrival to the seating of the Function</i>) Available for up to 120 guests standing or 60 guests seated. The Restaurant may also be hired for use as a Reception Drinks venue as opposed to a ceremony room. <i>For Wedding Receptions taking place in the Margaretting Suite or the Ivy Suite.</i>	£ 350.00*
Ivy Restaurant ~ Additional Use (<i>7.00pm to end of Function</i>) Available during your function for additional seating, buffet or entertainment. <i>For Wedding Receptions taking place in the Margaretting Suite or the Ivy Suite.</i>	£ 350.00
Ivy Restaurant ~ Additional Use (<i>From Guest arrival to the end of Function</i>) Available during your function for additional seating, buffet or entertainment. <i>For Wedding Receptions taking place in the Margaretting Suite or the Ivy Suite.</i>	£ 600.00*
Ivy Suite ~ Additional Use (<i>From Guest arrival to the end of Function</i>) Available during your function for additional seating, buffet or entertainment, including use of a second Bar. <i>For Wedding Receptions taking place in the Margaretting Suite.</i>	£1,000.00*

*Not available on Sunday

CIVIL CEREMONIES

Heritage On The Hill is available for Civil Ceremonies on any day of the week. These may take the form of Civil Marriages, Naming Ceremonies, Renewal of Vows Ceremonies, Commitment Ceremonies and Civil Partnership Ceremonies.

Full details of the legal restrictions on Civil Ceremonies are available from the Essex County Council when booking the Registrar.

The Registrar must be booked direct at the **Superintendent Registrar Office - Telephone 01245 430130**

Please note we only allow Civil Ceremonies for guests holding the Reception and Catering at *Heritage On The Hill*.